**工厂检查调查表**

**FACTORY INSPECTION QUESTIONNAIRE**

（在生产企业初次认证或变更时按认证实施规则填报本表）

FILL IN FORM FOR INITIAL CERTIFICATION AND MODIFICATION

认证产品类别:

CERTIFICATION PRODUCT TYPE

生产企业名称:

Factory

**公安部第三研究所**

**Third Research Institute Of The Ministry Of Public Security(TRIMPS)**

**产品认证工厂检查调查表**

**PRODUCT CERTIFICATION FACTORY INSPECTION QUESTIONAIRE**

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| 企业名称：  NAME OF ENTERPRISE | | | 邮编：  POST CODE | |
| 地址(认证产品最终装配、检验的场所)：  ADDRESS OF FINAL ASSEMBLAGE AND INSEPECTION OF CERTIFICATION PRODUCT: | | | | |
| 抵达工厂的最佳交通路线：  DIRECTIONS OF THE BEST WAY OF REACHING THE FACTORY :  （最近的火车站、机场；如可能，请附一张当地地图）  (NEAREST RAILWAY STATION, AIRPORT;ATTACH ONE PHOTOCOPY OF LOCAL MAP IF POSSIBLE) | | | | |
| 质量负责人：  QA MANAGER: | 部门及职位：  DEPARTMENT& POSITION | | | 固定电话：  TELEPHONE： |
| 移动电话：  MOBILE： |
| 认证联络人：  CONTACT PERSON: | 部门及职位：  DEPARTMENT& POSITION | | | 固定电话：  TELEPHONE： |
| 移动电话：  MOBILE： |
| 电子邮箱  EMAIL: | | | | 传真：  FAX: |
| 申请认证产品生产线数量：  PRODUCTION LINE QUANTITY OF APPLICATION CERTIFICATION PRODUCT | | 申请认证类别产品生产能力： /年  PRODUCTION CAPABILITY OF APPLICATION CERTIFICATION PRODUCT per year | | |
| 与申请认证产品生产、管理活动相关的员工数：  QUANTITY OF EMPLOYEE RELATED TO APPLICATION CERTIFICATION PRODUCT AND ITS MANADEMENT | | | | |
| 生产企业产品国内外认证情况： （如有，请提供证书复印件作为附件）  PASSED OTHER CERTIFICATION AT HOME AND ABROAD: (IF YES, PLEASE GIVE A COPY OF THE CERTIFICATE AS ATTACHED)  □是否获得过TRIMPS H颁发的认证证书 CERTIFICATE ISSUED BY TRIMPS  □是否有其他认证机构的产品认证证书 OTHER CERTIFICATION CERTIFICATE | | | | |
| 生产企业是否通过质量体系认证：（如是，请提供证书复印件作为附件）□是YES □否NO  PASSED QMS CERTIFICATION: (IF YES,PLEASE GIVE A COPY OF THE CERTIFICATE AS ATTACHED) | | | | |
| 生产企业质量体系正式开始运行的时间：  BEGINNING TIME OF QMA OPERATING OF THE FACTORY | | | | |
| 质量手册版本号和颁布时间：  Edition No. and Issuing Date of Quality Assurance Manual | | | | |
| 生产企业休息日：  REST TIME OF THE FACTORY | | 生产企业上下班时间：  TIME OF WORK BEGINNING AND AFTER WORK | | |
| 可否在休息日检查： □可以 YES □可商议 CAN BE NEGOCIATED □不可以 NO  CAN THE FACTORY BE INSPETED AT REST TIME? | | | | |
| 认证机构的检查员在工厂正常生产时，经与质量负责人或认证联络工程师（或联络员）接洽后，可以进入涉及认证产品生产及管理的所有场所： **□同意 YES □不同意 NO**  IF THE INSPECTOR OF TRIMPS MAY ENTER ALL LOCATIONS CONCERNING THE MANUFACTURING AND MANAGEMENT PROCESSES OF PRODUCTS APPLIED FOR TRIMPS CERTIFICATION, DURING NORMAL WORKING HOURS, AFTER HAVING CONTACTED THE QUALITY ASSURANCE MANAGER OR CERTIFICATION LIAISON ENGINEER(OR LIAISON PERSON) | | | | |

生产企业代表签字： （盖　章）(SEAL)

AUTHORIZED SIGNATURE OF THE FACTORY 日期DATE： 年YEARR 月MONTH 日DATE

**附表1：**

ANNEX1:

**申请认证产品的关键生产设备清单**

**LIST OF KEY PRODUCTION EQUIPMENT OF THE APPLICATION CERTIFICATION PRODUCT**

(应满足认证实施规则要求的最低配置要求)

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| --- | --- | --- | --- | --- | --- |
| 序号NO. | 关键生产设备名称  NAME OF THE KEY PRODUCTION EQUIPMENT | 制造商  MANUFACTURER | 台数  QUANTITY | 工位  WORKING POSITION | 备　注  REMARKS |
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填报日期： 年 月 日

**附表2**（ANNEX2）：

**申请认证产品的主要检测仪器设备明细表**

**LIST OF MAJOR INSPECTION, MEASURING AND TEST INSTRUMENT AND**

**EQUIPMENT OF APPLICATION CERTIFICATION PRODUCT**

(应满足认证实施规则要求的最低配置要求)

**(All THE INSTRUMENT AND EQUIPMENT MUST MEET THE REQUIREMENTS OF LOWEST DEPLOY OF CERTIFICATION IMPLEMENTATION RULE )**

|  |  |  |  |  |  |  |  |
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| 序号  NO. | 设备名称  NAME OF  INSTRUMENT | 制造商  MANUFACTURER | 测量范围  MEASUREMENT  RANGE | 精度  ACCURACY | 台数  QUANTITY | 工位  WORKING POSITION | 备注  REMARKS |
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注：主要填写申请认证产品生产企业在元器件和原材料检验、半成品检验、例行检验和批量生产确认检验中所使用的主要仪器和设备。

NOTE: PLEASE FILL IN THE MAIN INSTRUMENTS AND EQIPMENT USED DURING RECEIVING TEST, PROCEDURE TEST, ROUTING TEST AND VERIFICATION TEST OF APPLICATION CERTIFICATION PRODUCT IN FACTORY.

填报日期： 年 月 日

**附表3**（ANNEX3）:

**生产企业组织机构图**

**(Factory organization frame chart)**

填报日期： 年 月 日

**附表4：**

**质量控制程序文件清单**

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| 序号 | 文 件 编 号 | 文 件 名 称 | 备 注 |
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注：按相应产品的认证实施细则中附件《工厂质量保证能力及产品一致性和标准符合性控制要求》内容填写。

填报日期： 年 月 日